

# Northborough Recreation Department

## Scholarship Application (To be completed by Parent or Guardian)

**Program you are applying for:** \_\_\_\_\_  
(Department's Registration form **MUST** be attached in order to process request.)

Applicant Name: \_\_\_\_\_  
 Participant's Name: \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_  
 Zip \_\_\_-\_\_\_-\_\_\_-\_\_\_-\_\_\_ Phone: (day) \_\_\_\_\_ (evening) \_\_\_\_\_  
 E-mail \_\_\_\_\_@\_\_\_\_\_.\_\_\_\_\_

List all **immediate family members** in your household below. Immediate family members include only parents and children. This does **NOT INCLUDE** grandparents, grandchildren, cousins, aunts, uncles, etc.....

Number in family residing at above address: \_\_\_\_\_

| Name | Birth Date (month/year) | Name | Birth Date (month/year) |
|------|-------------------------|------|-------------------------|
|      |                         |      |                         |
|      |                         |      |                         |
|      |                         |      |                         |
|      |                         |      |                         |
|      |                         |      |                         |

**Financial Information**

**TOTAL FAMILY INCOME BEFORE DEDUCTIONS** (includes wages of all working family members, welfare payments, pension, social security, scholarships and regular contributions not living in household).

**You MUST include documentation for below claimed household income (Examples of proper documentation include: Annual Tax Return, W2 Form, DSS Form, SSI Form, Social Security or Unemployment Annual Statements.) Please include at least one of the above with this application.**

Please list Financial Assistance, if any, from any of the following:

| Source of Income                   | Monthly Income | Source of Income            | Monthly Income |
|------------------------------------|----------------|-----------------------------|----------------|
| Your Employment                    | \$             | Workers Compensation        | \$             |
| Other Family Employment            | \$             | Social Security             | \$             |
| Unemployment                       | \$             | Pension                     | \$             |
| Family Independence Agency         | \$             | Other (explain source):     | \$             |
| Child Support/Friend of the Courts | \$             | <b>TOTAL MONTHLY INCOME</b> | \$             |

## Reduced Fee Discount Table

Scholarships are figured on a sliding scale as based upon the Standard Federal Income Guidelines. This has been modified from our original policy based on the increased number of families needing assistance. Thank you for understanding our new requirement and methods as we attempt to create a fair system for all persons to have equal access to our programs.

By signing below I give permission to authorize the Town of Northborough Recreation Department to contact employers, social agencies, etc...to verify information on this application. I also understand that deliberate misrepresentation of information subjects the applicant to being disqualified for scholarship consideration.

I hereby certify that all of the above information is true and correct to the best of my knowledge and belief.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Name Printed:** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

## Northborough Recreation Department Scholarship Information

### **What is a scholarship?**

A scholarship is a reduced rate or fee assistance for Department Programs and activities based on a financial need. Program fees maybe discounted 25% or 50% or 75%. All applicants' personal financial information is kept confidential. Class instructors and program leaders are not informed of participant's scholarship status.

Scholarships are for Northborough residents only. Scholarships are for these 2012 Summer Camps only: Kid's Discovery and Teen Scene.

### **How to apply for reduced fees?**

1. Complete the Recreation Department Scholarship Application Form. All forms must be submitted by April 1, 2012.
2. Attach supportive documentation to substantiate annual income. **Staff can not approve scholarship application without proper documentation.**
3. Fax, mail or drop off all information to:
 

Allie Lane  
Northborough Recreation Director  
63 Main St.  
Northborough, Ma 01532  
508-393-6996  
[www.northboroughrecreation.com](http://www.northboroughrecreation.com)
4. Applicants will be notified after the Friends of Northborough Recreation meet to review all applications. All applications go through the Recreation Director, who then lets the "Friends" know how many children need assistance. Names are not used in the Friends meetings. Depending on how much money the Friends have it is then allocated to the applicants.

5. Once approved, the reduced program fee must be paid within 3 days of award notice or call in order to participate in any class, activity or program. Classes or programs that are full or cancelled may not be available regardless of scholarship status.

**The scholarship application will not hold a reservation. The registration is not completed until after the scholarship is approved and the balance is paid in full.**

**Who can receive a scholarship?**

Scholarships are available to Town of Northborough residents *ONLY!* Discounts are based on the number of immediate family members in the household and their combined income from all sources.

- Income is calculated on gross income (before deductions from taxes, insurance premiums, union dues, bond, employee's social security taxes and other employee deductions). Income includes net income from self-employment, social security, public assistance, alimony, child support payments, and regular contributions from people not living in the same household, monetary compensation for services such as wages, salary, and commission for fees and other cash income.
- The Town of Northborough Recreation Department may consider both the income of the family during the previous calendar year and the family's current income to determine which is the better indicator or need for a scholarship.

Any further questions can be answered by calling Allie Lane or Michelle Lyseth at 508-393-5034.

**Northborough Recreation’s Scholarship Sliding Scale**

Scholarships are figured on a sliding scale as indicated in the table below.

| <b>Annual Income</b> | <b>Single Individual</b> | <b>Two Member Household</b> | <b>Three Member Household</b> | <b>Four Member Household</b> | <b>Five Member Household</b> |
|----------------------|--------------------------|-----------------------------|-------------------------------|------------------------------|------------------------------|
| \$0-\$10,900         | 75%                      | 75%                         | 75%                           | 75%                          | 75%                          |
| \$10,901-\$14,600    | 50%                      | 75%                         | 75%                           | 75%                          | 75%                          |
| \$14,601-\$15,540    | 50%                      | 50%                         | 75%                           | 75%                          | 75%                          |
| \$15,401-\$18,400    | 25%                      | 50%                         | 75%                           | 75%                          | 75%                          |
| \$18,401-\$20,800    | 0%                       | 50%                         | 50%                           | 75%                          | 75%                          |
| \$20,801-\$22,200    | 0%                       | 25%                         | 50%                           | 75%                          | 75%                          |
| \$22,201-\$26,000    | 0%                       | 0%                          | 50%                           | 50%                          | 75%                          |
| \$26,601-\$29,700    | 0%                       | 0%                          | 25%                           | 50%                          | 50%                          |
| \$29,701-\$31,500    | 0%                       | 0%                          | 0%                            | 50%                          | 50%                          |
| \$31,501-\$33,500    | 0%                       | 0%                          | 0%                            | 25%                          | 50%                          |
| \$33,501-\$37,000    | 0%                       | 0%                          | 0%                            | 0%                           | 50%                          |
| \$37,001-\$42,300    | 0%                       | 0%                          | 0%                            | 0%                           | 25%                          |
| \$42,301-\$47,600    | 0%                       | 0%                          | 0%                            | 0%                           | 0%                           |

**Internal Use Only:**

Date received: \_\_\_/\_\_\_/\_\_\_      Received By: \_\_\_\_\_

Scholarship Meeting Needed:      YES      NO      Date: \_\_\_/\_\_\_/\_\_\_

Approved % of Reduction for Scholarship \_\_\_\_\_%    or    \$ \_\_\_\_\_.

Payment Received: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Meeting/Scholarship Notes: \_\_\_\_\_

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